

Mayor Weese called the meeting to order at 6:00pm, followed by the Pledge of Allegiance and Roll Call.

Present at Roll Call: Trustees J Slavik, Strebin, Hughes, Ellis, McFadden and Gallion, as well as Village Treasurer Larson and Village Clerk V Slavik.

AGENDA Mayor Weese entertained a motion to approve the agenda and place on file. Motion by Hughes; second by McFadden. Motion carried.

PUBLIC COMMENTS

Gary Delhaye brought \$320.00 and expects another \$50.00 check from California and then those sales are finished.

Brandon Bott, B&B Construction listed his local businesses and suggested a facelift of stucco on the façade of the downtown businesses. He is planning to move to town and to also get more involved in bringing business to town. He asked about three buildings that were on the tax sale; Weese said the Village did not buy them. Bott is interested in buying them and not being required to tear them down, but rather refurbish them and bring more businesses to town. He will meet with the Beautification Committee before the tax sale.

MINUTES: Mayor Weese entertained a motion to approve the Regular Meeting Minutes of 10-18-2023 and Special Meeting Minutes of 10-26-2023 and place on file. Motion by McFadden; second by Gallion. No further discussion. Motion carried.

CLAIMS: Clerk Slavik said that under Westville Gas & Water, the park invoices total will increase by \$55.90. Mayor Weese entertained a motion to approve the Claims and place the report on file. Motion by Hughes; second by Strebin. Motion carried.

CLERK REPORT: Mayor Weese entertained a motion to approve the Clerk Report, turn the money over to the Treasurer and place the report on file. Motion by Strebin; second by Hughes. Motion carried.

TREASURER'S REPORT: Treasurer Larson's report was for October 2023. Larson said we have collected over \$26,000.00 for Sesquicentennial; it is on its own line on his report. We have spent about \$26,000.00 on beautification and there is more in this clerk report and there will be more added on the next clerk report. There is money in beautification for flowers and mulch; it was not all spent for Sesquicentennial. He said there is nothing left for tree cutting and trees are still coming down; we are overbudget for trees and will need to do a line-item transfer later. In the Water Department we may have to raise rates because of engineering fees and meter purchases. He had mentioned before that we may want to try to get a loan so that we could spread the meter costs over a number of years. On the claims, Donohue engineer is working on a an IEPA loan to try to get funds to assist with the E. Main Street expansion. Larson asked him to look into us using a low-interest IEPA loan to help purchase meters. He says the engineer also says there may be the possibility of getting a grant to help pay off the loans. Mayor Weese

entertained a motion to approve the Treasurers Report and place on file. Motion by McFadden; second by Hughes. No further discussion. Motion carried.

COMMUNICATIONS:

The Village received a thank you from the Governor Bradford Chapter of the National Society of the Daughters of the American Revolution to the Police Department for their service.

POLICE REPORT

Chairman Strebin deferred to Chief Varvel. He got a quote for another radar sign for by the library for a 30mph. He would like to put one up by the gas station up north. It was around \$4,300.00. Gallion asked about getting info from the one that is installed; Justin said he only has a 3ft cord. The new one would be wi-fi. Gallion asked if there is anyone ready to fill in for SRO; Rob's training is scheduled in February. You have to be full-time for three years to be in that program. Will reaches three years next August but is filling in when Rob is off. Ellis asked about progress on hiring a part-time officer. Christopher Rabel. Chief Varvel's report covers October 13, 2023 through November 8, 2023. There were 18 Reports, and 157 calls handled this reporting period. Mayor Weese entertained a motion to accept the Police Report and place it on file. Motion by Gallion; second by McFadden. No further discussion. Motion carried.

PUBLIC WORKS

Streets & Alleys Chairman Slavik had nothing to report.

Sewers Chairman Ellis had nothing to report.

Gas & Water Chairman McFadden said we hired two new employees and Clint Hudson started Monday and Daniel Vance starts next week. Clint has piping experience on water pipes. Daniel Vance is the other man and is very sharp.

Sidewalks Chairman Ellis said Atlas finished sidewalk work. Ellis has a list for the next budget. Larson said there is \$2,000.00 left in the sidewalk budget.

Park Chairman Gallion said the park is closed. He highlighted items in the report regarding the concession stand condition; he spoke with the league, and they took care of the issues. He checked the announcer's booth, and it was very organized. Bennett said they are taking advantage of the nice weather and working on water meters. Bob Brown will take the tennis court asphalt at no charge. Bennett said they will stay on top of the leaves. Bennett said Klugow checked the tennis court lights, and the parts were bad and Klugow was going to give us a cost estimate to repair. McFadden said the Lions Club is working on decorations. Gallion said he had paperwork signed this evening and his contact said that we should have the money by the end of the year.

Bldgs./Grnds.-Comm. Beaut. Chairwoman Hughes said Victor and Kelly addresses are demolished and for sale signs have gone up. Varvel met with Biggerstaff about the ones which need done next. Mike Davis told her the \$60,000.00 grant is earmarked for demos only. Land Bank may come to Westville to ask for legal fees. Hughes will re-prioritize Varvel properties on the list. She said what is on the agenda is CILBA asking for \$10,000.00 of the \$20,000.00 voted on earlier in the year; they are not asking for an additional Hughes plan to clean up the pots at the square so that Public Works can put them away for

the winter. She would like to add two pots on the opposite corners next spring. Gallion and Weese asked Bennett when Klugow was going to get started on the project by Trinity Church; Bennett asked if we want a time limit put on when he talks to Klugow. Bennett said the foliage is off now; Weese asked Bennett to talk to Klugow to see when he can start. Jason Biava bought a property and wants to put a subdivision there.

PUBLIC WORKS REPORT BY MICHAEL BENNETT October 13 through November 08, 2023

In the Water Department: Changed meters, worked on repairs, took routine water samples, changed daily totalizer chart, calculated daily usage, took chlorine residuals, swept, and mopped water plant, Water Survey are still being turned in MANDATORY RESPONSE REQUIRED PLEASE REMIND YOUR NEIGHBORS, had the flux capacitor replaced at the water plant, removed water meter at 311 S State. **In the Gas Department:** Changed meters, worked on repairs, changed daily high/low charts, checked odorizer daily, Patrolled gas system, Took odorant readings, LiHeap/CAP program opens call 217-554-9110 730a-430p for fall funding gas bills, cut off gas at 311 S State, had a Public Awareness audit. All findings good, had an OQ workshop in Sullivan on pressure testing. All attended and passed. **WILL BE SHUTTING OFF ALL DELINQUENT GAS AND WATER ACCOUNTS.** **In Village Business:** Mowed Ellsworth to Jules along Cook St Mowed grass, weed eat: Village park, retention pond, police station, Bridgett St. hill & Solomon @Bridgett, north & south water towers, 3 gas houses, Depot, Village lots: E. Main; across from DQ & on Madison, Pump Station, end of Park and Maple St., S. Ranch ditch, end of Virginia St., weed eat East and West Main, Rt. 1 city limits to city limits both sides of road, City Hall, Accepted two applicants for Public Works Laborer, closed park (shut off & winterized for the season), replaced broken toilet paper dispenser in the men's restroom at the park, evaluated the concession stand at the park (machines were left on, and water was all over the floor), removed a cut tree from 307 North St., trimmed alleys for Golf Cart Parade, mulched leaves in the park, storm sewer manhole was installed on Urbana, storm sewer was raised & fixed on Washington, dug out & jetted storm sewer at end of Locust, had a new snowplow put on the 2022 GMC truck, will be taking tennis court asphalt out. . 30 JULIE CALLS, 7 Gas & Water Work orders, 15 Water Work Orders, 11 Gas Work Orders, 12 Public Works Work Orders, 0 CO Calls, 3 Odor Calls.

Mayor Weese entertained a motion to approve the Public Works report and place on file. Motion by Gallion; second by Ellis. Motion carried.

LICENSES/INSURANCE: Chairman McFadden said Travis will get down here to work on Flex and HRA. Larson said he will be here Friday to discuss with employees. Larson said Travis suggested there would be about a 7% increase, which is less than he expected.

BUSINESS DISTRICT UPDATE: Application received from CMS Accounting Business for \$9,123.00 to hire Guy Patterson Construction to remove the existing material, install new exterior metal, new front door (with deadbolt and lockset), install new light fixtures and wrap window frames with metal, remove porch roof and wall, install metal siding on back wall, install new porch roof, install new back door and lockset with deadbolt, remove 6ft frames for new window and install new window, and install film. The total project is \$22,808.50 (\$22,809.00). Gallion said they have started the work. They would be eligible for \$5,000.00 through our program as that is our cap for a non-tax business. The grant pays out after the work is completed.

UNFINISHED BUSINESS: none**NEW BUSINESS**

There was discussion on whether or not to increase the travel allowance for employees for meals. The Village currently allows \$15 for breakfast, \$20 for lunch and \$35 for dinner. Mayor Weese entertained a motion to increase breakfast by \$5, lunch by \$5 and dinner by \$10. Motion by Hughes; second by McFadden. Gallion votes "NO", Slavik votes "NO", Strebin and Ellis vote "YES". Motion carried.

ArchiveSocial would archive social media posts, even if they are deleted from the platforms they were posted on. This subscription of \$3,488.00 to set Westville up (with up to 12 sub accounts) and the annual \$2,988.00 was considered. Mayor Weese entertained a motion to approve the subscription. Motion by McFadden; second by Slavik. Motion carried.

ADJOURNMENT

Mayor Weese entertained a motion to adjourn at 7:42p.m. Motion by Hughes; second by McFadden. Motion carried.