

Village of Westville Regular Meeting Minutes

201 N. State St., Westville, IL
Wednesday, April 8, 2026 – 6:00pm

Mayor Strebin called the meeting to order at 6:00pm, followed by the Pledge of Allegiance.

	Mayor Strebin	Trustee Gallion	Trustee Sparling	Trustee Ellis	Trustee Hughes	Trustee Delhaye	Trustee Jordan
Present	✓	✓	✓	✓	✓	✓	✓
Absent							

Also present was Village Clerk Kendra Hepburn and Village Treasurer Kaleb Pierce.

4. Agenda

Mayor Strebin entertained a motion to approve the agenda and place on file. Motion by Gallion; Second by Delhaye. No further discussion. Motion carried.

5. Public Comments

None.

6. Approval of Minutes

Mayor Strebin entertained a motion to approve the minutes from the March 25, 2026 Regular Meeting. Motion by Hughes; Second by Sparling. No further discussion. Motion carried.

7. Claims

Mayor Strebin entertained a motion to approve the claims and place the report on file. Motion by Ellis; Second by Jordan. No further discussion. Motion carried.

8. Clerk’s Report

Mayor Strebin entertained a motion to approve the Clerk’s Report, place the report on file, and turn the money over to the Treasurer. Motion by Hughes; Second by Jordan. No further discussion. Motion carried.

9. Treasurer’s Report

Treasurer Pierce reported on key financial updates. Fiscal Year 2025 remains in progress. Approximately nine requests for additional documentation related to the audit have been received, all of which have been fulfilled. The Fiscal Year 2026 audit is scheduled to begin in May, along with the GATA process.

Trustee Delhaye made a motion to approve the Treasurer’s Report; Second by Hughes. No further discussion. Motion carried.

10. Communications

A letter was received from the Lions Club requesting a donation to support fireworks for the upcoming Labor Day celebration.

11. Police Report

Trustee Ellis reported that work continues at the new police station, including cutting up tanks and clearing out the building. The Village is awaiting a response from the architect regarding the potential remodel, with an estimated timeline of two to three weeks. It was also reported that there are currently no water issues at the site, as the sump pumps have been effective.

Mayor Strebin entertained a motion to approve the Police Report. Motion by Gallion; Second by Sparling. No further discussion. Motion carried.

12. Public Works Report

a. Streets & Alleys

Trustee Delhaye reported that mowing season has begun. The vac truck is operating well, and crews will begin cutting back alleys.

b. Sewers

Trustee Sparling reported that a sewer line on E. Williams Street was jetted following a resident call, utilizing the vac truck.

c. Gas & Water

Trustee Delhaye reported that two services on Maple and Hickman Streets were shut off in preparation for demolition. All water testing, as reported by Bob Brown, has passed. Bob Brown has completed connecting all new lines to the new mains; remaining work includes disconnecting the old lines.

A water main break on Delainos Street was repaired.

Pumps at the water plant are functioning well; however, it was noted that, in hindsight, new pumps may have been a better investment than refurbishing the existing units last year.

d. Sidewalks

Trustee Ellis noted concerns at Ellsworth Street and Route 1, where a tree is impacting the sidewalk. The area will be reviewed to determine if any improvements can be made.

e. Park

Trustee Gallion reported that the park is open. Minor issues were addressed in the restrooms, including replacing valves under sinks in the north restroom. Point-of-use water heaters and additional components have also been replaced. A minor issue remains with a toilet in the south women's restroom, which will be repaired.

The Village is still awaiting installation of the backstops. The contractor has experienced health issues, and the project timeline remains uncertain. Installation may not be completed prior to the start of games. Alternatives include completing the work later in the year or seeking another fencing company, though previous quotes from other vendors were significantly higher than Illini Fence.

f. Community Beautification

Trustee Hughes reported that paperwork has been completed for properties located at 2 W. Main and Michigan Avenue. Bids will be issued and bundled with two additional properties from another village, with a goal of completion by mid-June.

Individuals interested in purchasing properties will need to contact the Land Bank, and the Village will have input on how parcels are divided. Trustee Gallion inquired about property advertising; Trustee Hughes will follow up with Mike Davis.

g. Public Works Director Report

Mayor Strebin entertained a motion to approve the Public Works report and place the report on file. Motion by Hughes; Second by Delhaye. No further discussion. Motion carried.

13. Licenses/Insurance Report

a. Chairman Report: Delhaye

Trustee Delhaye inquired about insurance coverage for the upcoming June celebration. It was noted that additional coverage should not be required, as each participating entity is expected to carry its own insurance, and the Village maintains general liability coverage.

14. Business District

Discussion was held regarding procedures for issuing payments in relation to 1099 reporting. The Clerk will review and provide clarification at the next meeting.

15. Unfinished Business

None.

16. New Business

a) Resolution 26-06: Organizational Resolution and Agreement for Credit Card Program

The Village's current credit card program, issued through PNC Bank, will be impacted due to First Financial Bank discontinuing its partnership with PNC. The Village will transition to utilizing credit cards issued directly through First Financial Bank. This resolution authorizes participation in the new internal credit card program. Mayor Strebin entertained a motion to approve Resolution 26-06 Organizational Resolution and Agreement for Credit Card Program by Sparling; Second by Hughes. No further discussion. Motion carried.

b) Discuss Building Permit Fees

Discussion was held regarding current building permit fees and related processes. Jeff noted that the Sanitary District is assessing a \$50 construction fee, which appeared to be a recent or unclear change.

Mayor Strebin reported ongoing issues with sanitary connection requirements between the Sanitary District and the Fire District for the fire station project. The Sanitary District is requiring the fire station to connect to a sewer line located across the road rather than the existing connection point. This change would result in approximately \$7,000 in additional costs, including road excavation. The Fire District has requested that the Village cover the cost of excavating the roadway. They were advised to continue working with the Sanitary District to reach a resolution.

It was noted that current fees for both commercial projects and new home construction are set at \$100.00, and the Board may consider reviewing and adjusting the fee structure.

Trustee Gallion reported that there have been instances of the JULIE locate requests being submitted for minor structures, such as yard barns, where locates are not required. It was clarified that simple installations not involving digging do not require JULIE locates. However, the Village will continue to perform its own internal locates, with the Clerk submitting work orders as needed.

Further discussion included the possibility of creating more specific fee categories and separating zoning-related fees. The item may be placed on a future agenda for continued discussion.

c) Discuss Dates for Town Rummage and Dates/Fees for Senior Pickup

The Village-wide rummage sale was scheduled for June 20. Senior clean-up will take place June 24–25, with drop-off scheduled for June 27 at the park.

Trustee Ellis inquired about holding a fall rummage sale. The Clerk confirmed they are able to collect participant addresses and prepare a map. The fall rummage sale was scheduled for September 12.

Discussion was also held regarding senior pickup fees. Updated fees were established as follows: \$20.00 per truck load, \$20.00 per trailer, and \$30.00 for extra-large trailers. Fees for individual items were also increased, with refrigerators, freezers, furnaces, stoves, washers, dryers, and hot water heaters set at \$10.00 each. Microwaves were increased to \$5.00. Mattress fees (twin, full, queen, and king) were set at \$10.00 each, and dishwashers were increased to \$10.00.

Additional Discussion

The following items were identified for discussion at the next meeting: the 200/250 Freedom Celebration, Labor Day portable restrooms throughout the park, and the Hillside agreement.

17. Closed Session

None.

18. Adjournment

Mayor Strebin entertained a motion to adjourn at 6:53pm. Motion by Sparling; Second by Gallion. Motion carried.