

Village of Westville
Police Committee Meeting
January 31, 2024 **6:00pm**

Mayor Weese called the meeting to order at 6:00p.m. Present were Police Committee Chairman Strebin, Members Gallion and J. Slavik, as well as Village Clerk V. Slavik. Village Trustee Hughes was also present.

Mayor Weese entertained a motion to approve the agenda. Motion by Strebin; second by Gallion. Motion carried.

Matt Holder from Holder Design in Terre Haute, Indiana was present to discuss how to pursue a new police station building. Location possibilities and storage needs were discussed.

The steps from concept to completion include:

- Scope of work – listing spaces needed
- Budgeting – new cost per square foot versus removal cost per square foot
- Plan – drawing the footprint with setbacks and utilities
- Building Options, including focus on security.

The charge for their plan would be included in their proposal, and even if the Village walks away from engaging Holder Design for the project, Holder will only charge for the work they have done up to that point. Holder Design receives a percentage of construction costs, and Matt said these days those costs are running \$200.00-\$225.00 per square foot.

Costs for the project:

10% is for schematic design.

10% is for design development.

65% is for construction documents.

@5% is for bid negotiation and they vet bidders; there is a bid kickoff, so bidders visit Westville

They recommend the lowest, most responsible bidder, which may not be lowest bid.

@5% is for construction administration

Architectural Engineering (AE) is 6%-8% of construction costs.

They will put the site plan together and will not charge for that portion if we do not do the project. If we back out at any point and return to Holder at a later day, they will start where they left off and not need to start over.

Mayor Weese entertained a motion to adjourn at 6:33p.m. Motion by Strebin; second by J. Slavik. Motion carried.