

**Village of Westville**  
**Police Committee Meeting**  
**Wed., January 10, 2024**

Mayor Weese called the meeting to order at 6:00p.m. Present at roll call: Committee Chairman Strebin, Chair members J. Slavik and Gallion. Also present were Trustees Hughes and Gallion, as well as Village Treasurer Larson and Village Clerk V. Slavik.

Mayor Weese entertained a motion to approve the agenda. Motion by Strebin; second by J. Slavik. Motion carried.

The meeting was called to discuss moving forward to build a new police station. Police Chief Justin Varvel presented ideas and samples of Request for Qualifications (RFQ) and Request for Proposal (RFP) from other towns. He prefers when both are together; he will ask Village Attorney Barney to prepare the wording. One step may be a feasibility study. One popular idea was to build onto the back of Village Hall and have a second story over the addition. The police would like to have a bay large enough to be able to pull one vehicle in at a time to perform maintenance. Mayor Weese suggested that Varvel check with Landmark Credit Union and with Bismarck Fire Department to see who they used as an engineer, and to also ask Seth Miller at Westville High School who they used for their new building.

Once Barney has the wording, Strebin will call a committee meeting to review the wording before putting their idea out for input and bids. The committee would then look at the companies who submit as requested and bring their choice to the full board.

It is possible to seek a USDA grant and even a low-interest loan and make payments from the Business District. There is no cost for the RFQ/RFP step in the process.

Varvel also discussed changes he would like to see in the budget, such as adding additional line items to be better able to differentiate where expenses should be paid from and also adding 50 hours of overtime per officer for training since there is much more required now. Vehicles condition was discussed with the possibility of buying another squad next budget and selling an older one. Final discussion was on the availability of new recruits.

Mayor Weese entertained a motion to adjourn at 6:50p.m. Motion by Strebin, second by J.Slavik. Motion carried.