

Page one: Checklist

Page two: Application Form (Drop off or mail to Village of Westville, 201 N. State St., Westville, IL 61883 with fee - checks payable to Village of Westville...questions 267-2507 Mon-Fri 7am-1pm)

FEEES: New Commercial Structure \$100

New Home \$50

Additions, New Garage, Yard Barn, Enclosed Porch/Carport
or erect inground/above-ground Pool \$25

Call before you dig: J U L I E 8-1-1

Building Permit Applicant Check-List

- ___ Applicant fills out top section of permit
- ___ Project Description – Tell what is being built and what is the proposed size
- ___ Applicant includes sketch of current and future construction plans on back or separate page
- ___ Show setbacks from property lines and principle buildings on sketch.
- ___ Indicate exact lot size on sketch, if known.
- ___ Applicant needs to stake, paint on ground (or something similar) to show outline area of proposed construction

Please allow 5-7 business days for the processing of your permit

Village of Westville
Construction Permit Application
(Homes, Room Additions, Garages, Outbuildings, Pools)

Application Date: _____

Name: _____ Phone No.(s) _____

Project Address: _____

Project Description: _____

Contractor: _____ Contractor Ph. _____

Estimated Start Date: _____ Estimated Completion Date _____

Date of J.U.L.I.E. Notification*: _____ (800-892-0123)

JULIE 8-DIGIT DIG # _____ (Permit not approved w/out dig #)

Will you be excavating on a Village street or right of way? _____YES** _____NO

*If yes, applicant must follow Chapter 33, Sec. 4 of the Code of Ordinances. The applicant also absolves the Village of Westville of any responsibility for the inaccuracy of lot lines they supply relevant to a project.

Applicant Signature: _____

Notice to Applicant: A sketch must be provided on the back of this application showing lot lines, setbacks, and project dimensions.

~~~~~ **FOR VILLAGE USE ONLY** ~~~~~

Inspection Date: \_\_\_\_\_ Lot Size \_\_\_\_\_

Lot Coverage (including project): \_\_\_\_\_

Application fee \_\_\_\_\_ Date Pd. \_\_\_\_\_ Check# \_\_\_\_\_ (or) Cash \_\_\_\_\_

Signature of Public Works Dir. \_\_\_\_\_

Signature of Zoning Administrator: \_\_\_\_\_

COPY: (1) Zoning Administrator (2) Georgetown Township.

OFFICE: (3)Zoning File (4)Building Permits File