

# **PUBLIC WORKS DIRECTOR REPORT BY– MICHAEL BENNETT**

**November 8, 2023 to December 14, 2023**

## **In the Water Department:**

- Changed meters.
- Worked on repairs.
- Took routine water samples.
- Changed daily totalizer chart.
- Calculated daily usage.
- Took chlorine residuals.
- Swept and mopped water plant.
- Water break on E. Kelly in front of 610.
- Water break on Brook Street behind the Legion.
- Town water leak survey to locate Brook St. water break. Found two other small repairs that were completed.
- IRWA met with two new employees over Water Apprentice program.
- Two meetings with engineers for IEPA loan.
- Jake attended water training for apprentice program.
- **Water Surveys are still being turned in MANDATORY RESPONSE REQUIRED PLEASE REMIND YOUR NEIGHBORS these are due BY APRIL 2024!**

## **In the Gas Department:**

- Changed meters.
- Worked on repairs.
- Changed daily high/low charts.
- Checked odorizer daily.
- Patrolled gas system.
- Took odorant readings.
- Shut off delinquent accounts.
- Had a GUA meeting in Olney.
- Had two separate incidents where someone was digging without calling a locate in - 811.
- Mike & field team to attend OQ training Jan. 23 & 24.
- Will hold a Liaison meeting with Westville Fire department.
- LiHeap/CAP program is open for grants.  
**Call 217-554-9110 730a-430p** for funding gas bills.
- **WILL BE SHUTTING OFF ALL DELINQUENT GAS AND WATER ACCOUNTS**

## **In Village Business/General Maintenance:**

- Mulched leaves in the park.
- Removed tennis court asphalt.
- Klugow finished with ditch work by Trinity.
- Filled holes in alley behind 702 N State.
- Replace damaged street sign Golf Lane.
- Remove all plants from Depot planters.
- Clean up glass E. Main.
- Straighten sign Solomon & Bridgett.
- Collected flowerpots at square for season.
- Install salt spreader for season.
- Cut off cable new park playground equipment.

JU L I E CALLS	32
Gas & Water Work orders	12
Water Work Orders	5
Gas Work Orders	6
Public Works Work Orders	16
CO Calls	0
Odor Calls	5