

**PUBLIC WORKS DIRECTOR REPORT BY– MICHAEL BENNETT**  
**November 10, 2022 to December 15, 2022**

**In the Water Department:**

- Changed meters
- Worked on repairs
- Took routine water samples
- Changed daily totalizer chart
- Calculated daily usage
- Took chlorine residuals
- Swept and mopped water plant
- Shut off delinquent accounts
- Still waiting on Village Engineer to acquire permit from Springfield EPA to redo chlorination system with hypochlorite, Hawkins will do the work
- Had a water break at the corner of Jefferson & E. Williams St. on a 6-inch water main
- Nov 14<sup>th</sup> Tyson from Master Meter review current reading process with office ladies
- Nov 29<sup>th</sup> & 30<sup>th</sup> Tyson from Master Meter came for training on new meter reading system
- Nov 21<sup>st</sup> the fence repair was completed
- Nov 22<sup>nd</sup> Jeff Tumiatu was here for water training with Jake & Jonah
- Nov 22<sup>nd</sup> met with Gary from Donahue at the Pump Station

**In the Gas Department:**

- Changed meters
- Worked on repairs
- Changed daily high/low charts
- Checked odorizer daily
- Patrolled gas system
- Took odorant readings
- Shut off delinquent accounts
- Dec 6<sup>th</sup> GUA committee meeting on Olney
- Had a customer conference meeting in Olney on GIF updates, operation maintenance, emergency procedures, manual updates, public awareness, share file, improvements, and remote monitoring systems
- Cut off a gas service at 115 Nichols St, no longer needed
- Dec 7<sup>th</sup> Mike & Brandon went to OQ workshop

**In the Gas Department continued:**

- Dec 8<sup>th</sup> Jake & Jonah went to OQ workshop
- Dec 8<sup>th</sup> MPUA B.O.D. meeting
- Dec 13<sup>th</sup> Mike & Michelle went to USDI Conference in Olney

**In Village Business:**

- Cleaned catch basins
- Cut limb from 623 S. State
- Cleaned Market St storm drain

**In Other Business:**

**WILL BE SHUTTING OFF ALL DELINQUENT ACCOUNTS**

JULIE CALLS	25
Gas & Water Work orders	19
Water Work Orders	32
Gas Work Orders	22
Public Works Work Orders	11
CO Calls	0
Odor Calls	1